

Fresno State Programs for Children

TEACHER – DUAL IMMERSION CLASSROOM

JOB ANNOUNCEMENT #19-998

POSITION SUMMARY:	Teacher – Full-time, benefited position for the Fresno State Programs for Children. This position will provide a comprehensive child development and early education program in a Spanish/English language immersion classroom.
ESSENTIAL JOB FUNCTIONS:	<p>Under the general direction of the Program Director, the Teacher will be responsible for the following duties and responsibilities, up to and including:</p> <p><u>Children's Program</u></p> <ul style="list-style-type: none"> • Offer education, care and guidance for all children. • Develop weekly learning experience and prepare lesson plans. • Prepare, plan and provide balanced, integrated and appropriate instruction for all children including those with special needs. • Prepare a classroom environment that supports learning. • Plan and engage in assessment activities. • Maintain records of children's work and progress. • Convey instructional, facility, health and safety needs to master teacher or administrator. <p><u>Personnel</u></p> <ul style="list-style-type: none"> • Coordinate, supervise and evaluate assistant/associate teachers, student assistants and volunteers. • Conduct weekly staff meetings. <p><u>Families</u></p> <ul style="list-style-type: none"> • Encourage parent involvement and have parent contact on a daily basis • Identify needs and refer families to community resources. • Plan and attend parent meetings and other activities. • Conduct parent conferences regularly. • Assist in fund-raising activities. <p><u>Academic Component</u></p> <ul style="list-style-type: none"> • Participate in professional development and educational programs at the center, university and through ECE organizations. • Other duties as assigned
QUALIFICATIONS & EXPERIENCE:	<p><i>To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</i></p> <ul style="list-style-type: none"> • Minimum of an Associate of Arts or Science degree in Early Childhood, Child Development or closely related field • Child Development permit required • First Aide/CPR Certified • Able to fluently speak, comprehend, read, and write in Spanish and English.
SALARY/BENEFITS:	\$2,080.00/month. Benefits include health, dental, vision, and life insurance, vacation, sick and holiday pay.
FILING DEADLINE:	Application review begins February 13, 2019; Open until filled.

TO APPLY:	<p>Please visit the Auxiliary Human Resources page at www.auxiliary.com for job announcement and application. Applications may be mailed, emailed, faxed or delivered in person to:</p> <p>California State University, Fresno Auxiliary Human Resources 2771 E. Shaw Avenue Fresno, CA 93710 Fax: (559) 278-0988</p> <p>Application & resume may be e-mailed to: HRAUX@LISTSERV.csufresno.edu</p>
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RESUMES WILL NOT BE ACCEPTED WITHOUT A COMPLETED APPLICATION

*California State University, Fresno is a smoke free campus. For more information, please click <http://fresnostate.edu/adminserv/smokefree/index.html>
Employment for this position is by the Fresno State Programs for Children. This is not a State of California position.*

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY/ADA EMPLOYER