

# California State University, Fresno Association, Inc.

## GRILL COOK – UNIVERSITY DINING SERVICES

**JOB ANNOUNCEMENT #16-847**

<b>POSITION:</b>	<b>Grill Cook</b> – Part-time, non-benefited position for California State University, Fresno Association, Inc. – University Dining Services. This position will work no more than 25 hours per week and will be asked to work a flexible schedule, which may include weekends and/or nights.
<b>ESSENTIAL JOB FUNCTIONS:</b>	<p>Under the supervision of the Cook in Charge, this position is responsible for daily preparation of food in accordance with recipes and quality standards set forth by University Dining Services. Typical duties include the following:</p> <ul style="list-style-type: none"> <li>• Grill food items each day according to the recipes and quality standards set by Dining Services</li> <li>• Regulate temperature of broilers, grills and roasters</li> <li>• Wash, cut and peel meats and vegetables prior to preparing them for cooking</li> <li>• Provide assistance to serving lines during peak periods</li> <li>• Ensure safe and sanitary food handling procedures are followed</li> <li>• Respond to customer needs, services and assistance and ability to deal with frequent changes, delays and unexpected events</li> <li>• Cooperate with Line Supervisors in running service lines</li> <li>• Ensure meal schedules are kept and products are placed in the lines at the appropriate times</li> <li>• Clean and sanitize grilling and broiling equipment after use</li> <li>• Utilize run outs in a cost effective manner ensuring quality throughout operation</li> <li>• Perform other duties as assigned and providing assistance to other areas when needed</li> </ul>
<b>QUALIFICATIONS &amp; EXPERIENCE:</b>	<p>To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the minimum knowledge, skill, and/or ability required.</p> <ul style="list-style-type: none"> <li>• High School diploma or equivalent required</li> <li>• Minimum of six (6) months related experience in a large facility</li> <li>• Must be able to lift up to 50 pounds</li> <li>• Knowledge of techniques and methods of quantity food preparation, storage and nutrition guidelines</li> <li>• Skill to estimate food quantities required for menus</li> <li>• Skill to plan the preparation of meals for serving at specified meal times</li> <li>• Skill to prepare large quantity meals with a minimum of waste</li> <li>• Knowledge of and ability to train others in safety practices related to food preparation, use of commercial kitchen utensils and equipment and sanitary methods of food handling</li> <li>• Skill to monitor inventory levels and requisition supplies to ensures adequate supply of food</li> <li>• Ability to stand for long periods of time</li> <li>• Knowledge of basic record keeping</li> <li>• Ability to read and write English</li> <li>• Skill to establish and maintain cooperative working relationships with staff, parents and students</li> </ul>
<b>PAY RATE:</b>	\$10.50 per hour. This position is non-benefited.
<b>DEADLINE:</b>	<b>Application review begins immediately. Open until filled.</b>
<b>TO APPLY:</b>	<p>Visit the Human Resources page on <a href="http://www.auxiliary.com">www.auxiliary.com</a> for job announcement and application.</p> <p style="text-align: center;">California State University, Fresno Auxiliary Human Resources 2771 E. Shaw Avenue Fresno, CA 93710      Fax: (559) 278-0988</p> <p>Application &amp; resume may be e-mailed to: <a href="mailto:HRAUX@LISTSERV.csufresno.edu">HRAUX@LISTSERV.csufresno.edu</a></p>

## **RESUMES WILL NOT BE ACCEPTED WITHOUT A COMPLETED APPLICATION**

*Employment for this position is by the California State University, Fresno Association, Inc. This is not a State of California position.*

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY/ADA EMPLOYER**