

# California State University, Fresno Association, Inc.

## **CUSTODIAN & DISHWASHER** **JOB ANNOUNCEMENT – ASSN #20-081**

### **POSITION**

Part-time, non-benefited position for the California State University, Fresno Association – Dining Services. This position will work a flexible schedule that may include weekends and/or evenings. Open availability preferred.

### **DUTIES AND RESPONSIBILITIES**

Under the supervision of the Dining Service Manager, the custodian/dishwasher will be responsible for performing custodial services & dishwashing duties for the Dining Services units. Typical duties include, but are not limited to:

- Cleaning all dishware, cookware and utensils
- Performing daily cleaning maintenance as assigned of the University Center Building; cleaning the facilities, including but not limited to offices, hallways, restrooms, dining rooms, walls and windows; shampooing carpets, emptying trash receptacles, replenishing supplies, and performing other duties on the interior and exterior of the facilities.
- Maintaining sanitary conditions by sweeping floors and cleaning up spills, following sanitation procedures mandated by the department
- Maintaining a clean dining area by sweeping up debris, wiping down tables and taking out garbage
- Following customer service guidelines to ensure customer satisfaction demonstrated by a positive attitude and smile
- Maintaining professional appearance according to uniform procedures and standards, exhibiting outstanding attendance and punctuality, taking corrective action to prevent recurring absences
- Developing a positive working relationship with department and organization staff
- Performing other duties as assigned by the manager

### **QUALIFICATIONS, EDUCATION & EXPERIENCE**

*The requirements listed below are representative of the minimum knowledge, skill, and/or ability required to perform this job successfully. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- High school diploma or general education degree (GED).
- Ability to lift, push, pull and/or carry up to 50 pounds
- Knowledge of techniques and methods of quantity food preparation and storage
- Knowledge of safety practices and sanitary methods involved in food handling and kitchen equipment
- Ability to stand for long periods of time
- Effective oral and written communication skills in English
- Skills in customer service and working cooperatively with others
- Ability to read, understand, and follow written and verbal instructions
- Ability to coordinate tasks to meet production deadlines; work rapidly and efficiently during rush periods
- Knowledge of methods, materials, chemicals, disinfectants and equipment used in custodial work.

**SALARY:** \$13.00 per hour

**FILING DEADLINE:** Open until filled.

**TO APPLY:** Please visit our Auxiliary Human Resource web site at [www.auxiliary.com](http://www.auxiliary.com) for job announcement and application. Applications may be mailed, emailed, faxed or delivered in person to:

California State University, Fresno  
Auxiliary Human Resources  
2771 E. Shaw Avenue  
Fresno, CA 93710 Fax: (559) 278-0988

Application & resume may be e-mailed to: [HRAUX@LISTSERV.csufresno.edu](mailto:HRAUX@LISTSERV.csufresno.edu)

## **RESUMES WILL NOT BE ACCEPTED WITHOUT A COMPLETED APPLICATION**

*California State University, Fresno is a smoke free campus. For more information, please click <http://fresnostate.edu/adminserv/smokefree/index.html>  
Employment for this position is by the California State University, Fresno Association, Inc. This is not a State of California position.*

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY/ADA EMPLOYER**