# California State University, Fresno Foundation

## PROGRAM DIRECTOR – FRESNO COUNTY PRETERM BIRTH COLLECTIVE IMPACT INITIATIVE

**JOB ANNOUNCEMENT #15-839**

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<tr>
<th>POSITION:</th>
<th>Program Director – Full-time, benefited position for the Fresno County Preterm Birth Initiative through the California State University, Fresno Foundation.</th>
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<td>SUMMARY:</td>
<td>Fresno County Preterm Birth Initiative is a community partnership dedicated to ensuring that all women in Fresno County have a healthy pregnancy and a healthy baby. The intent is to build a lasting effort, with broad community buy-in, and sustain it for the long term. Collective impact is an approach to collaboration which does not seek to invent new programs, but rather to connect and improve existing programs, services and assets in the community. We envision a future in which all women in Fresno County are in the best health before, during, and after pregnancy so that more babies are born healthy. We will work tirelessly to serve all women, babies, and families in Fresno County, with particular focus on those who are most at risk for preterm birth. In Fresno County, everyone in the community, including government, businesses, schools, churches, nonprofit organizations, and healthcare providers, has an important role in supporting the health of women and babies. The goal of the Preterm Birth Initiative is to significantly reduce by babies born prematurely in Fresno County by 2025 as a result of good health for all women before, during, and after pregnancy. The Program Director will lead the Backbone support staff who will provide infrastructure support to all partners involved in the collective impact effort.</td>
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| ESSENTIAL JOB FUNCTIONS: | Provide strategic leadership  
- Shepard the effort’s overarching strategy and long term goals, recognizing patterns and challenges  
- Monitor the effort’s progress, working with the Steering Committee and Working Groups to ensure goals are met  
- Support community partners to align their work to the effort’s goal and strategies  
Demonstrate public health knowledge and a passion for supporting healthy mothers and healthy babies  
- Exhibit commitment to the vision and goals of the effort  
- Use a technical understanding of public health issues that affect families in Fresno County to help move the work forward  
Serve as a neutral, servant leader  
- Serve a goal that is community-wide, not organization specific, as a neutral, listening, and reflective party  
- Promote inclusivity, create safe spaces for difficult conversations and represent the needs of others  
Build relationships with critical community partners  
- Utilize strong interpersonal and public speaking skills to effectively communicate the effort’s vision, goals, and strategies to all relevant community partners  
- Identify and build partnerships with relevant actors to achieve the effort’s goals and strategies  
Use data to drive decision making  
- Identify information (both qualitative and quantitative) required to make decisions; conduct research, analyze, and create material for appropriate audience in partnership with the Data Analyst team member  
- Provide oversight to Data Analyst to ensure quality research to understand the problem, promote accountability, learn and improve  
- Guide Data Analyst in building a shared measurement system and reporting infrastructure to share data with internal and external audiences to make informed decisions  
Manage meeting and implementation plans  
- Manage overall work plan for effort at all levels, including planning and implementation  
- Drive agenda and material creation for Steering Committee and Working Group meetings  
- With support from Facilitator team member, provide strong facilitation at Working Group and Steering Committee meetings  
- Provide input and oversight to Working Group implementation plans  
Build internal infrastructure  
- Overseer daily operations, including communicating challenges, opportunities, and achievements to appropriate audiences  
- Provide support for the governance and other internal processes  
- Manage the effort’s core infrastructure, including the staff, budget, information systems, contact management system, administrative processes, and other support functions |
**RESUMES WILL NOT BE ACCEPTED WITHOUT A COMPLETED APPLICATION**

Employment for this position is by the California State University, Fresno Foundation. This is not a State of California position.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY/ADA EMPLOYER

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**POSITION REQUIREMENTS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Eight-to-ten (8-10) years of experience in a community nonprofit organization, government agency, or similar organization, of which three-five (3-5) years should be at a senior or executive level
- Bachelor’s Degree required, Master’s degree preferred
- Demonstrated success leading teams to achieve strategic goals
- Dedication to improving outcomes for individuals and families
- Understanding of public health issues in Fresno County
- Culturally competent in working with largely under-resourced communities such as those within the Central Valley
- Ability to think and problem solve at a systems level, as opposed to a program or organizational delivery level (e.g., identify strategies focused on increasing coordination or filling gaps in service)
- Experience fostering collaboration among diverse stakeholders
- Excellent written and verbal communication skills
- Comfort with work planning and managing multiple priorities in a context of change and ambiguity and adapting to changing needs or momentum
- Ability to work independently, exercise appropriate action, and good business judgment
- Ability to identify and pursue funding opportunities to support the initiative

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**COMPENSATION:**

$7,500-$8,750/month, DOE. Salary will be commensurate and competitive with experience and qualifications. Benefits include vacation, sick, holiday pay, medical, dental, vision, and life insurance.

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**DEADLINE:**

Application review begins on Wednesday, December 2, 2015. Position will remain open until filled.

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**TO APPLY:**

Please visit the Human Resources page at [www.auxiliary.com](http://www.auxiliary.com) for job announcement and application. Applications may be mailed, emailed, faxed or delivered in person to:

California State University, Fresno  
Auxiliary Human Resources  
2771 E. Shaw Ave. (there is no suite number)  
Fresno, CA 93710  
Fax: (559) 278-0988  

E-mail completed application & resume to: [HRAUX@LISTSERV.csufresno.edu](mailto:HRAUX@LISTSERV.csufresno.edu)