

California State University, Fresno Association, Inc.

JOB ANNOUNCEMENT ASSN#09-436

Custodian

POSITION

Part-time non-benefited position for the University Student Union with California State University, Fresno Association, Inc. This position will cover the graveyard shift from 12 a.m. to 6:30 a.m. and may include weekends.

The University Student Union (USU) is commonly referred to on campus as the home for campus life, supporting the educational mission of the University by providing an environment in which all students have an equal opportunity for personal development. The facility houses conference rooms, social and study lounges, Food Court, Information Center, Recreation Center, multi-purpose events hall; Student Life and Development, Student Government, PR/Graphics, Student Leadership Center, Pavilion space with retail outlets, outdoor and social space and administrative offices.

DUTIES AND RESPONSIBILITIES

Under the general supervision of the Custodial Supervisor, this position is responsible for performing custodial services in the University Student Union and the Satellite Student Union. The individual in this position will complete daily cleaning maintenance as assigned; special projects and set-ups; assist with cleaning the facilities, including but not limited to offices, hallways, restrooms, conference rooms, recreation facilities, production facilities, lounges, restrooms, walls, and windows; assist with shampooing furniture and carpets; empty trash receptacles, strip and wax floors; replenishes restrooms supplies; and help perform other duties on the interior and exterior of the facilities; lock and unlock the building in accordance with security procedures as assigned; reports broken items (i.e., furniture, etc.) to immediate supervisor. Assist in set-ups for scheduled events and helps in moving furniture and other office related equipment. Perform other duties as assigned.

REQUIREMENTS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the minimum knowledge, skill, and/or ability required.

The ideal candidate should possess:

- Knowledge methods, materials, chemicals, disinfectants and equipment used in custodial work.

EDUCATION: High School diploma or equivalent.

SALARY

\$8.00 per hour, depending on experience.

FILING DEADLINE: **OPEN UNTIL FILLED**

TO APPLY: Obtain and submit employment application at: **www.auxiliary.com**

California State University, Fresno Auxiliaries-Human Resources
2771 E. Shaw Ave.
Fresno, CA 93710
FAX: (559) 278-0988

Resumes will not be accepted without application

Employment for this position is by the California State University, Fresno Association, Inc. This is not a State of California position.