

# *California State University, Fresno Foundation*

**JOB ANNOUNCEMENT – FDN #09-445**

## **Policy Analyst**

### **POSITION**

Full-time, non-benefited position with The California Agricultural Technology Institute (CATI) and California State University Agricultural Research Initiative (ARI) with the California State University Fresno, Foundation. This position is stationed at the California Department of Food & Agriculture administration office in Sacramento. We are dedicated to improving a sustainable agricultural industry, public health and safety, environmental conditions, regional economic development, and international competitiveness through university-industry partnerships and community engagements. Amid an unfolding agrarian revolution CATI, the ARI, and the California Department of Food and Agriculture (CDFA) have partnered through the “2030 California Ag Vision Project” to develop a greater understanding of the needs, issues, and solutions to create a vision for California’s food and agriculture sector which seeks to achieve a robust, sustainable, and prosperous system that integrates goals and objectives from diverse state stakeholders.

### **DUTIES AND RESPONSIBILITIES**

Under the auspices of the California Secretary of Agriculture and the CATI/ARI Director of Operations/Executive Director, the limited-term position of Policy Analyst is intended to strengthen analytical, logistical, and implementation support for the “2030 California Ag Vision Project” by providing data analysis, inter agency and community communication and key policy support. Primary responsibilities include, but are not limited to:

- Serve as CATI/ARI/CDFA policy analyst on their joint project entitled “*2030 California Ag Visioning Project*,”
- Coordinate the logistics and writing efforts for above mentioned project’s listening sessions and effectively engage participants, collect data and input, and ensure that data is incorporated into final overall project document;
- Draft a strategic action plan for the *2030 California Ag Visioning Project*;
- Serve as liaison between the Secretary of CDFA and the CATI/ARI Director of Operations/Executive Director;
- Serve under the authority of the Secretary of CDFA and the CATI/ARI Director of Operations/Executive Director;
- Assist the Secretary of CDFA and the CATI/ARI Director of Operations/Executive Director in the planning, management, outreach, information dissemination, and evaluation of the “2030 California Ag Vision Project;”
- Provide the Secretary of CDFA and the CATI/ARI Director of Operations/Executive Director with information and assessments of emerging agricultural marketing and policy issues;
- Analyze research data and education, outreach, promotion and technology transfer activities that benefit California growers and consumers statewide;
- Assist CATI/ARI and CDFA administrations in delivery of a wide variety of required support tasks necessary to satisfy the goals and objectives of the 2030 Ag Visioning Project;
- Assist the CATI/ARI Director of Operations/Executive Director in identifying new opportunities to increase CATI/ARI direct participation in issues affecting California agriculture and;
- Appropriate overnight travel within California to attend listening sessions, dissemination activities, and industry and community meetings as necessary

**REQUIREMENTS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the minimum knowledge, skill, and/or ability required.

- Have a comprehensive understanding of agricultural education and agricultural communications;
- Possess leadership abilities and public service exposure/experience in the agricultural marketing and communications sector;
- Knowledge of agricultural economics and policy issues facing the agricultural industry;
- Understanding of research techniques and ability to use research in the context of policy making;
- Knowledge of federal and state laws, rules, and regulations pertaining to agricultural production;
- Understanding of CDFR and its relationship to county, state and federal agencies, and stakeholder groups;
- Excellent written and oral communication skills;
- Ability to synthesize and explain complex policy positions and procedures in simple, understandable language;
- Have knowledge of key economic issues facing California’s top commodities; and

**EDUCATION and/or EXPERIENCE:**

Possess a bachelor’s degree or equivalent experience in an agricultural discipline.

**SALARY:** Salary will be determined commensurate with professional training and experience.

**FILING DEADLINE:**     **Open Until Filled**

**TO APPLY:**           Obtain and submit employment application at: **[www.auxiliary.com](http://www.auxiliary.com)**

California State University, Fresno Auxiliaries-Human Resources  
2771 E. Shaw Ave.  
Fresno, CA 93710  
FAX: (559) 278-0988

***Resumes will not be accepted without application***

Employment for this position is by the California State University, Fresno Association, Inc  
This is not a State of California position.